



## Forward Plan March 2020 - June 2020

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next four months together with key decisions by officers. It will be updated and published on the Council website [www.cheltenham.gov.uk](http://www.cheltenham.gov.uk) on a monthly basis.

### Key Decision

A 'Key decision' is one which:-

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £250,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

### Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

### Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are held in the Pittville Room at the Municipal Offices.

Meetings of the Cabinet are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet member (s) for decision will be a formal report, which if public and non-urgent, will be available on [www.cheltenham.gov.uk](http://www.cheltenham.gov.uk) at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@cheltenham.gov.uk](mailto:democratic.services@cheltenham.gov.uk). Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.



Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
Business Rate Reliefs	To consider the recommendations	Key Decision	Cabinet	03/03/20	Rowena Hay Cabinet Member Finance	Jayne Gilpin	jayne.gilpin@cheltenham.gov.uk		
One Legal Shared Service Expansion Stroud District Council	To update Members on the expansion of the One Legal Shared Service to include Stroud District Council	Key Decision	Cabinet Member Finance	Not before 03/03/20	Rowena Hay Cabinet Member Finance				
Development of Various Garage Sites	To approve the pipeline of delivery of affordable housing across a number of garage sites.	Key Decision	Cabinet	03/03/20	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk	Para 3, Schedule 12A, Local Government Act 1972	
A Property Matter	To consider the recommendations	Key Decision	Cabinet	03/03/20	Rowena Hay Cabinet Member Finance	Mark Sheldon	mark.sheldon@cheltenham.gov.uk	Para 3, Schedule 12A, Local Government Act 1972	
Acquisition of Monkscroft School site	To consider the recommendations	Key Decision	Cabinet	03/03/20	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Dominic Stead	dominic.stead@cheltenham.gov.uk	Para 3, Schedule 12A, Local Government Act 1972	
A Legal Matter	To consider the recommendations	Key Decision	Cabinet	03/03/20	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk	Para 3, Schedule 12A, Local Government Act 1972	
Review of Sexual Entertainment Venue Licensing Policy	To consider the recommendations	Key Decision	Cabinet Council	11/02/20 Not before 23/03/20	Andrew McKinlay Cabinet Member Development and Safety	Louis Krog	louis.krog@cheltenham.gov.uk		
Treasury Management, Capital and Annual Investment Strategies	To consider the recommendations	Key Decision	Cabinet Council	03/03/20 23/03/20	Rowena Hay Cabinet Member Finance	Paul Jones	paul.jones@cheltenham.gov.uk		
Council Diary September 2020 - August 2021	To approve the proposed council diary for September 2020-August 2021.	Non Key Decision	Council	Not before 23/03/20	Alex Hegenbarth Cabinet Member Corporate Services	Beverly Thomas	Beverly.Thomas@cheltenham.gov.uk		
Social value	To consider the	Non Key Decision			Flo Clucas	Richard Gibson	Richard.Gibson@cheltenham.gov.uk		

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
policy	recommendations		Cabinet	Not before 07/04/20	Cabinet Member Healthy Lifestyles		tenham.gov.uk		
Approval of the Interim Events Strategy for Cheltenham	Review the recommendations to allow Cheltenham to improve the events offering, management and infrastructure.	Key Decision	Cabinet	Not before 07/04/20	Flo Clucas Cabinet Member Healthy Lifestyles	Tracey Crews	tracey.crews@cheltenham.gov.uk		
Cheltenham Trust specification and management fee framework	To consider the recommendations	Non Key Decision	Cabinet	Not before 07/04/20	Flo Clucas Cabinet Member Healthy Lifestyles	Richard Gibson	richard.gibson@cheltenham.gov.uk		
Housing Options - Homelessness Prevention Funding	To transfer funding to CBH's housing options and homelessness prevention services.	Key Decision	Cabinet	Not before 07/04/20	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk		
Affordable housing partnership - review of Preferred Providers	To agree to a review of the preferred provider arrangements on the Strategic Allocations.	Key Decision	Cabinet	Not before 07/04/20	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	Martin Stacy	martin.stacy@cheltenham.gov.uk		
Imperial Gardens Easement	To consider the recommendations	Non Key Decision	Cabinet	Not before 07/04/20	Rowena Hay Cabinet Member Finance	Simon Hodges	simon.hodges@cheltenham.gov.uk		
West Cheltenham Cyber Central garden community Supplementary Planning Document	To approve the West Cheltenham Cyber Central Garden Community Supplementary Planning Document	Key Decision	Council	Not before 22/04/20	Steve Jordan Leader of the Council	Tracey Crews	tracey.crews@cheltenham.gov.uk		
Cheltenham Plan - Adoption Report	To consider the recommendations	Key Decision	Council	Not before 22/04/20	Steve Jordan Leader of the Council	John Rowley	john.rowley@cheltenham.gov.uk		
Petition - We call for urgency on our climate emergency	To consider the petition	Non Key Decision	Council	Not before 18/05/20	Alex Hegenbarth Cabinet Member Corporate Services	Mike Redman	mike.redman@cheltenham.gov.uk		
Election of Mayor	To consider the recommendations	Non Key Decision	Council	Not before		Gareth Edmundson,			

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				18/05/20		Chief Executive			
Appointment of Deputy Mayor	To consider the recommendations	Non Key Decision	Council	Not before 18/05/20		Gareth Edmundson, Chief Executive			
Appointment of Honorary Freemen	To consider the recommendations	Non Key Decision	Council	Not before 18/05/20		Gareth Edmundson, Chief Executive			
Members ICT Policy	To consider the recommendations	Non Key Decision	Cabinet	Not before 09/06/20	Alex Hegenbarth Cabinet Member Corporate Services	Beverly Thomas	beverly.thomas@cheltenham.gov.uk		