

# Cheltenham Borough Council

## Audit, Compliance and Governance Committee

**Meeting date:** 22 October 2025

**Meeting time:** 6.00 pm

**Meeting venue:** Council Chamber - Municipal Offices

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### Membership:

Councillors Adrian Bamford (Chair), Ashleigh Davies, Chris Day, Cathal Lynch, Ben Orme (Vice-Chair), Julian Tooke, David Willingham.

**Co-optee:** Duncan Chittenden

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**Contact:** [democraticservices@cheltenham.gov.uk](mailto:democraticservices@cheltenham.gov.uk)

**Phone:** 01242 264 129

# Agenda

## **1 Apologies**

## **2 Declarations of interest**

## **3 Minutes of the last meeting (Pages 3 - 6)**

## **4 Public and Member Questions**

These must be received no later than 12 noon on the seventh working day before the date of the meeting

## **5 Internal Audit Update (Pages 7 - 32)**

Report of Assistant Director, SWAP Internal Audit Services

## **6 Counter Fraud and Enforcement Unit Update (Pages 33 - 76)**

Report of Head of Service, Counter Fraud and Enforcement Unit (CFEU)

## **7 Briefing Note - Review of Corporate Risk Register (Pages 77 - 84)**

Briefing Note, Head of Governance, Risk and Assurance

## **8 Any other item the chairman determines to be urgent and requires a decision**

## **9 Date of next meeting**

## **10 LOCAL GOVERNMENT ACT 1972 - EXEMPT INFORMATION**

**The committee is recommended to approve the following resolution:-**

That in accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the remaining agenda items as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraph 3, Part (1) Schedule (12A) Local Government Act 1972, namely:

Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)

## **11 Recharging Mechanisms and Section 20 Process (Pages 85 - 102)**

Report of Assistant Director, SWAP Internal Audit Services