

# Cheltenham Borough Council

## Audit, Compliance and Governance Committee

**Meeting date:** 9 July 2025

**Meeting time:** 6.00 pm

**Meeting venue:** Council Chamber - Municipal Offices

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### **Membership:**

Councillors Adrian Bamford (Chair), Ashleigh Davies, Chris Day, Cathal Lynch, Ben Orme (Vice-Chair), Julian Tooke, Dr David Willingham

**Co-optee:** Duncan Chittenden

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**Contact:** [democraticservices@cheltenham.gov.uk](mailto:democraticservices@cheltenham.gov.uk)

**Phone:** 01242 264 129

# Agenda

**1 Apologies**

**2 Declarations of interest**

**3 Minutes of the last meeting (Pages 3 - 12)**

**4 Internal Audit Annual Opinion 2024-25 (Pages 13 - 36)**

Report of Lucy Cater, Assistant Director, SWAP Internal Audit

**5 Information Requests Annual Report 2024-25 (Pages 37 - 48)**

Report of Victoria Bishop, Governance, Risk and Assurance Manager

**6 Annual Governance Statement and Local Code of Corporate Governance (Pages 49 - 82)**

Report of Claire Hughes, Director of Governance, Housing and Communities

**7 Work Programme (Pages 83 - 84)**

**8 Any other item the chairman determines to be urgent and requires a decision**

**9 Date of next meeting**