

Cheltenham Borough Council Audit, Compliance and Governance Committee

Meeting date: 22 January 2025

Meeting time: 6.00 pm

Meeting venue: Council Chamber - Municipal Offices

Membership:

Councillors Adrian Bamford (Chair), Ashleigh Davies, Chris Day, Cathal Lynch, Ben Orme (Vice-Chair), Julian Tooke and Dr David Willingham

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Contact: democraticservices@cheltenham.gov.uk

Phone: 01242 264 129

Agenda

1 Apologies

2 Declarations of interest

3 Minutes of the last meeting (Pages 5 - 16)

4 Public and Member Questions

These must be received no later than 12 noon on the seventh working day before the date of the meeting

5 Update from external auditor (Pages 17 - 20)

Bishop Fleming, External Auditor

6 Internal Audit Monitoring Report (Pages 21 - 46)

Lucy Cater, Assistant Director, SWAP Internal Audit Services

7 Annual Governance Statement Action Plan Progress Update (Pages 47 - 52)

Claire Hughes, Director of Governance and Customer Services

8 Review of Risk Register (Pages 53 - 66)

Ann Wolstencroft, Head of Corporate Service

9 Work Programme (Pages 67 - 68)

10 Any other item the chairman determines to be urgent and requires a decision

11 LOCAL GOVERNMENT ACT 1972 - EXEMPT INFORMATION

The committee is recommended to approve the following resolution:-

That in accordance with Section 100A(4) Local Government Act 1972, the public be excluded from the meeting for the remaining agenda items as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in Paragraphs 3 and 7 Part (1) Schedule (12A) Local Government Act 1972, namely:

Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 7: Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

12 IT Security update (Pages 69 - 78)

John Chorlton, Chief Technology Officer, Publica

13 Date of next meeting

- Wednesday 25 February, 6.00pm (extraordinary meeting)
- Wednesday 30 April, 6.00pm