



**Notice of an Extraordinary meeting of
Council**

Monday, 16 May 2022

3.30 pm

Council Chamber - Municipal Offices

Membership	
Councillors:	Steve Harvey (Chair), Sandra Holliday (Vice-Chair), Glenn Andrews, Victoria Atherstone, Matt Babbage, Paul Baker, Adrian Bamford, Garth Barnes, Ian Bassett-Smith, Graham Beale, Angie Boyes, Nigel Britter, Jackie Chelin, Barbara Clark, Flo Clucas, Mike Collins, Iain Dobie, Stephan Fifield, Bernard Fisher, Wendy Flynn, Tim Harman, Rowena Hay, Martin Horwood, Peter Jeffries, Tabi Joy, Alisha Lewis, Paul McCloskey, Emma Nelson, Tony Oliver, John Payne, Richard Pineger, Julie Sankey, Louis Savage, Diggory Seacome, Izaak Tailford, Julian Tooke, Simon Wheeler, Max Wilkinson, Suzanne Williams and David Willingham

Agenda

1.	APOLOGIES	
2.	DECLARATIONS OF INTEREST	
3.	APPOINTMENT OF HONORARY ALDERMEN Report of the Chief Executive	(Pages 3 - 8)

Contact Officer: Bev Thomas, Democratic Services Team Leader, 01242 264246

Email: democratic.services@cheltenham.gov.uk

Gareth Edmundson
Chief Executive

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This meeting will be recorded by the council for live and/or subsequent broadcast online at www.cheltenham.gov.uk and www.youtube.com/user/cheltenhamborough. At the start of the meeting the Chair will confirm this. The footage will be streamed live on the YouTube channel.

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Cheltenham Borough Council Council – 16 May 2022 Appointment of Honorary Aldermen

Accountable member	Not applicable
Accountable officer	Chief Executive, Gareth Edmundson
Accountable scrutiny committee	n/a
Ward(s) affected	None directly
Significant Decision	No
Executive summary	<p>Council may confer the title of Honorary Alderman on persons who it considers have rendered eminent services to the Authority in their past roles as councillors.</p> <p>Historically, Council has conferred the title of Honorary Alderman upon its past members in recognition of both long service and significant contribution to the Authority's affairs.</p> <p>The longstanding local criteria which has been applied when conferring the title of Honorary Alderman is that the person has at least 16 years service or is a past Mayor and Chairman of the Council</p> <p>A number of former Councillors fall within the criteria and have been nominated by the Group Leaders. Following the results of the elections some additional Councillors may be eligible for appointment and if this is the case the agenda will be republished with any additional names.</p> <p>Once agreed by Council, their appointments will be recognised as part of the Inauguration of the Mayor ceremony at the Town Hall on Monday 16 May.</p>
Recommendations	Council confers the title of Honorary Alderman on former Councillor Andrew McKinlay

Financial implications	<p>None</p> <p>Contact officer: Gemma Bell, Head of Finance</p> <p>Gemma.Bell@cheltenham.gov.uk</p>
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Legal implications	<p>Full Council may confer the title of Honorary Alderman on persons who have, in the opinion of Council, rendered eminent services to the Authority as past members of the Authority but who are not then members of the Authority.</p> <p>In accordance with section 249 of the Local Government Act 1972 the decision to confer the title must be passed at a meeting specially convened for the purpose and by not less than two-thirds of the members voting thereon.</p> <p>An Honorary Alderman may attend and take part in such civic ceremonies as the Authority may from time to time decide but, as such, has no right to: attend meetings of Council, Cabinet or Committee other than as a member of the public, receive any of the allowances or other payments to which councillors are entitled.</p> <p>Contact officer: One Legal – legal.services@onelegal.org.uk</p>
HR implications (including learning and organisational development)	<p>None</p> <p>Contact officer: Julie McCarthy, HR Manager-Operations Julie.McCarthy@publicagroup.uk</p>
Key risks	<p>None identified</p>
Corporate and community plan Implications	<p>The Honorary Aldermen support the council on civic occasions.</p> <p>Contact officer: Richard Gibson, Strategy and Engagement Manager Richard.Gibson@cheltenham.gov.uk</p>
Environmental and climate change implications	<p>None</p> <p>Contact officer : Gill Morris, Client Officer Gill.Morris@cheltenham.gov.uk</p>

1. Background

1.1 The following former Councillors have been nominated for the position:

Former Councillors	Previous Mayor of Cheltenham	Service Record
Andrew McKinlay	n/a	First elected 1991 and retiring as ward councillor for Up Hatherley and Cabinet Member Cyber and Strategic Transport, having completed 31 years' service.

2. Reasons for recommendations

2.1 Historically, Council has conferred the title of Honorary Alderman upon its past members in recognition of both long service and significant contribution to the Authority's affairs.

3. Alternative options considered

3.1 Not applicable

4. Consultation and feedback

4.1 The nominations have been discussed by the Group Leaders.

5. Performance management –monitoring and review

5.1 Not applicable

Report author	Contact officer: Bev Thomas, Democratic Services Team Leader bev.thomas@cheltenham.gov.uk , 01242 26 4246
Appendices	1. Risk Assessment
Background information	None

The risk				Original risk score (impact x likelihood)			Managing risk				
Risk ref.	Risk description	Risk Owner	Date raised	Impact 1-5	Likelihood 1-6	Score	Control	Action	Deadline	Responsible officer	Transferred to risk register
	If new honorary aldermen are not appointed they will not be fully represented at future civic occasions	Council	16 May 2022	2	1	2	Reduce	Consider nominations at Council	May 2022	DSTL	
<p>Explanatory notes</p> <p>Impact – an assessment of the impact if the risk occurs on a scale of 1-5 (1 being least impact and 5 being major or critical)</p> <p>Likelihood – how likely is it that the risk will occur on a scale of 1-6 (1 being almost impossible, 2 is very low, 3 is low, 4 significant, 5 high and 6 a very high probability)</p> <p>Control - Either: Reduce / Accept / Transfer to 3rd party / Close</p>											

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