

# Cheltenham Borough Council Audit, Compliance and Governance Committee

**Meeting date:** 19 April 2023

**Meeting time:** 6.00 pm

**Meeting venue:** Council Chamber - Municipal Offices

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## **Membership:**

Councillors Paul McCloskey (Chair), David Willingham (Vice-Chair), Matt Babbage, Adrian Bamford, Graham Beale, Tabi Joy and John Payne

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**Contact:** [democraticservices@cheltenham.gov.uk](mailto:democraticservices@cheltenham.gov.uk)

**Phone:** 01242 264 129

# Agenda

## **1 Apologies**

## **2 Declarations of interest**

## **3 Minutes of the last meeting (Pages 3 - 6)**

To approve the minutes of the meeting held on 19 April 2023

## **4 Public and Member Questions**

These must be received no later than 12 noon on the seventh working day before the date of the meeting

## **5 Annual Review of Risk Management Policy (Pages 7 - 34)**

Report of Ann Wolstencroft, Head of Performance, Projects and Risks

## **6 Audit progress report and sector updates (Pages 35 - 52)**

Report of Grant Thornton

## **7 Internal Audit Progress Report (Pages 53 - 70)**

Report of Lucy Cater, Assistant Director, SWAP Internal Audit Services

## **8 Internal Audit Plan and Charter 2023/24 (Pages 71 - 92)**

Report of Lucy Cater, Assistant Director, SWAP Internal Audit Services

## **9 Counter Fraud Unit report (inc RIPA/IPA update) (Pages 93 - 102)**

Report of Emma Cathcart, Head of Service, Counter-Fraud and Enforcement Unit

## **10 Review of Draft Accounting Policies 2022-23 (Pages 103 - 126)**

Report of Gemma Bell, Director of Finance and Assets (Deputy S151 Officer)

## **11 Work Programme (Pages 127 - 128)**

## **12 Any other item the chairman determines to be urgent and requires a decision**

## **13 Date of next meeting**

Wednesday 12 July 2023