

# Cheltenham Borough Council Audit, Compliance and Governance Committee

**Meeting date:** 24 January 2023

**Meeting time:** 6.00 pm

**Meeting venue:** Council Chamber - Municipal Offices

---

## **Membership:**

Councillor Paul McCloskey (Chair), Councillor Dr David Willingham (Vice-Chair), Councillor Matt Babbage, Councillor Adrian Bamford, Councillor Graham Beale, Councillor Tabi Joy and Councillor John Payne

---

## **Important notice – filming, recording and broadcasting of Council meetings**

This meeting will be recorded by the council for live broadcast online at [www.cheltenham.gov.uk](http://www.cheltenham.gov.uk) and <https://www.youtube.com/@cheltenhambc/streams>. The Chair will confirm this at the start of the meeting.

If you participate in the meeting, you consent to being filmed and to the possible use of those images and sound recordings for broadcasting and/or training purposes.

If you have any questions on the issue of filming/recording of meetings, please contact Democratic Services.

---

**Contact:** [democraticservices@cheltenham.gov.uk](mailto:democraticservices@cheltenham.gov.uk)

**Phone:** 01242 264 129

# Agenda

## 1. Apologies

## 2. Declarations of interest

## 3. Minutes of the last meeting (Pages 5 - 10)

To approve the minutes of the extraordinary meeting held on 23 November 2022.

## 4. Public and Member Questions

These must be received no later than 12 noon on the fifth working day before the date of the meeting

## 5. Internal Audit Monitoring Report (Pages 11 - 34)

Lucy Cater, Assistant Director, SWAP Internal Audit Services

## 6. Work Programme (Pages 35 - 36)

To include a discussion around governance, led by the Chair

## 7. Any other item the chairman determines to be urgent and requires a decision

## 8. LOCAL GOVERNMENT ACT 1972 - EXEMPT INFORMATION

**The committee is recommended to approve the following resolution:-**

“That in accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the remaining agenda items as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraph ?, Part (1) Schedule (12A) Local Government Act 1972, namely:

Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 7: Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

## 9. IT Security Update (Pages 37 - 52)

Report of John Chorlton, Chief Technology Officer to be noted, following debate by Members in exempt session.

## 10. Date of next meeting

Extraordinary meeting: Thursday 9 March, 6.00pm