

## Appointments Sub-Committee

Friday, 22nd June, 2018

12.15 - 5.00 pm

Attendees	
<b>Councillors:</b>	Wendy Flynn, Tim Harman and Rowena Hay
<b>Also in attendance:</b>	Julie McCarthy and Pat Pratley, Marek Dobrowolski, Principal Consultant, Berwick Partners

### Minutes

**1. APOLOGIES FOR ABSENCE**

None.

**2. DECLARATIONS OF INTEREST**

None.

**3. LOCAL GOVERNMENT ACT 1972-EXEMPT BUSINESS  
RESOLVED THAT**

**“In accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the remaining agenda items as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraphs 1 and 2 of Part (1) Schedule (12A) Local Government Act 1972, namely :**

**Paragraph 1 : Information relating to any individual**

**Paragraph 2: Information which is likely to reveal the identity of an individual**

**4. APPOINTMENT OF DIRECTOR-PEOPLE AND CHANGE**

The Chief Executive explained that on 14<sup>th</sup> May 2018 the Appointments and Remuneration Committee considered the recruitment process proposal to appoint to the role of Executive Director People & Change. It was recommended that a sub-committee be formed to conduct the final shortlist interviews. Cllr Rowena Hay, Cllr Wendy Flynn and Cllr Tim Harman agreed to be part of the interview panel along with Pat Pratley, Chief Executive and Julie McCarthy, HR Manager from Publica.

To further enhance the recruitment process and to ensure that as much information as possible was available to the sub-committee; key stakeholders were invited to meet candidates. The external recruitment consultant would sit in on these discussions and feedback the views of the stakeholders. The sub-committee could then make their decision in light of all the information available.

Members proceeded with the interview process.

**RESOLVED THAT**

- 1. Candidate Darren Knight be offered the position of Executive Director- People and Change.**
- 2. the Chief Executive be authorised to issue the appropriate appointment letter and take any necessary actions in respect of the appointment, once the Cabinet have been consulted.**
- 3. Details of the candidate can only be released after formal acceptance of the offer has been received.**

**Chairman**