



# CHELTENHAM

## BOROUGH COUNCIL

### Notice of a meeting of Audit Committee

Wednesday, 23 January 2019  
6.00 pm

**Please Note Change in Location to: 1908 Suite at the Prince of  
Wales Stadium**

<b>Membership</b>	
<b>Councillors:</b>	Steve Harvey (Chair), David Willingham (Vice-Chair), Victoria Atherstone, Matt Babbage, Jonny Brownsteen, Jo Stafford and Tony Oliver

The Council has a substitution process and any substitutions will be announced at the meeting

### Agenda

1.	<b>APOLOGIES</b>	
2.	<b>DECLARATIONS OF INTEREST</b>	
3.	<b>MINUTES OF THE LAST MEETING</b>	(Pages 3 - 8)
4.	<b>PUBLIC QUESTIONS</b> These must be received no later than 12 noon on the fourth working day before the date of the meeting	
5.	<b>IT &amp; CYBER SECURITY REPORT</b> Tony Oladejo, ICT Audit and Compliance Manager	(Pages 9 - 14)
6.	<b>EXTERNAL AUDIT PLAN FOR 2018/19</b> Grant Thornton	(Pages 15 - 30)
7.	<b>CERTIFICATION OF GRANTS AND RETURNS</b> Grant Thornton	(Pages 31 - 34)
8.	<b>INTERNAL AUDIT MONITORING REPORT</b> Internal Audit	(Pages 35 - 66)
9.	<b>BRIEFING NOTES</b> <b>Leisure@ Refurbishment Project Review</b> – An update on the success or otherwise, of using a development partner to deliver the Leisure-at redevelopment project	(Pages 67 - 72)

<b>10.</b>		<b>WORK PROGRAMME</b>	(Pages 73 - 76)
<b>11.</b>		<b>ANY OTHER ITEM THE CHAIRMAN DETERMINES TO BE URGENT AND REQUIRES A DECISION</b>	
<b>12.</b>		<b>DATE OF NEXT MEETING</b> 24 <sup>th</sup> April 2019	

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