



# CHELTENHAM

## BOROUGH COUNCIL

### Notice of a meeting of Audit Committee

**Wednesday, 21 September 2016**  
**6.00 pm**  
**Pittville Room - Municipal Offices**

<b>Membership</b>	
<b>Councillors:</b>	Colin Hay (Chair), Steve Harvey (Vice-Chair), Matt Babbage, Paul McCloskey, John Payne, Dennis Parsons and David Willingham

The Council has a substitution process and any substitutions will be announced at the meeting

### Agenda

<b>1.</b>	<b>APOLOGIES</b>	
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>3.</b>	<b>MINUTES OF THE LAST MEETING</b> 15 June 2016	(Pages 3 - 10)
<b>4.</b>	<b>PUBLIC QUESTIONS</b> These must be received no later than 12 noon on the fourth working day before the date of the meeting	
<b>5.</b>	<b>AUDIT HIGHLIGHTS MEMORANDUM - ISA 260 2015/16</b> <b>INCLUDING FINANCIAL RESILIENCE</b> Grant Thornton	(Pages 11 - 50)
<b>6.</b>	<b>STATEMENT OF ACCOUNTS 2015-16</b> Deputy Section 151 Officer (see recommendations)	(Pages 51 - 180)
<b>7.</b>	<b>INTERNAL AUDIT MONITORING REPORT</b> Audit Cotswolds (see recommendations)	(Pages 181 - 202)
<b>8.</b>	<b>WHISTLE BLOWING POLICY</b> Counter Fraud Unit (see recommendations)	(Pages 203 - 216)
<b>9.</b>	<b>COUNTER FRAUD UNIT UPDATE AND COUNTER FRAUD UNIT BUSINESS CASE</b> Counter Fraud Unit (see recommendations)	(Pages 217 - 254)

<b>10.</b>		<b>FUTURE PROVISION OF INTERNAL AUDIT SERVICES</b> Section 151 Officer (see recommendations)	(Pages 255 - 264)
<b>11.</b>		<b>WORK PROGRAMME</b>	(Pages 265 - 268)
<b>12.</b>		<b>ANY OTHER ITEM THE CHAIRMAN DETERMINES TO BE URGENT AND REQUIRES A DECISION</b>	
<b>13.</b>		<b>DATE OF NEXT MEETING</b> Wednesday 11 January 2017	

**Contact Officer:** Saira Malin, Democracy Officer, 01242 775153  
**Email:** [democratic.services@cheltenham.gov.uk](mailto:democratic.services@cheltenham.gov.uk)