



**CHELTENHAM**  
BOROUGH COUNCIL

<b>Committee</b>	<b>Standards Committee</b>
<b>Venue</b>	<b>Pittville Room Municipal Offices</b>
<b>Date</b>	<b>Friday 11 December 2009</b>
<b>Time</b>	<b>4.00 p.m.</b>

**A G E N D A**

**1. Apologies -**

**2. Declarations of Interest**

**3. Minutes**

To approve the minutes of the meeting held on 11 September 2009.

**4. LOCAL GOVERNMENT ACT 1972 – EXEMPT INFORMATION**

The Committee is recommended to approve the following resolution:

“That in accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the agenda items 5 and 6 as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraphs 7C, Part 1, Schedule 12A (as amended) Local Government Act 1972, namely:

**Paragraph 7C**

Information presented to a Standards Committee, or to a sub-committee of a Standards Committee, set up to consider any matter under regulations 13 or 16 to 20 of the Standards Committee (England) Regulations 2008, or referred under section 58(1)(c) of the Local Government Act 2000

**5. Consideration of a report following an investigation into an alleged breach of the Code of Conduct**

A report from The Borough Solicitor and Monitoring Officer  
(Enclosure 5)

**6. Consideration of a report following an investigation into an alleged breach of the Code of Conduct**

A report from The Borough Solicitor and Monitoring Officer  
(Enclosure 6)

CHIEF EXECUTIVE – ANDREW NORTH

- 7. Adoption of a Hearings Procedure**  
A report from The Borough Solicitor and Monitoring Officer  
(Enclosure 6)
- 8. Members Reports On Attendances at Council, Committee and Parish Council Meetings and Other Meetings Arising**
- 9. Update on Latest Bulletins and Cases and Complaints (not covered in the agenda)**  
**9A** - Bulletin 45 (46 expected in early December)
- 10. Review of Progress Against Work Plan**  
A review of future plans (enclosure 10)
- 11. Date of Next Meeting**  
The date of the next ordinary meeting of the Committee is Friday 12 March 2010.
- 12. Any Other Business**

**Andrew North**  
**Chief Executive**

Contact Officer Rosalind Reeves, Democratic Services Manager  
Tel: 01242 774937 E-mail [rosalind.reeves@cheltenham.gov.uk](mailto:rosalind.reeves@cheltenham.gov.uk)



## CHELTENHAM BOROUGH COUNCIL

### **Public Information – Overview and Scrutiny meetings**

#### **Emergency Evacuation Procedure**

- (i) In the event of a fire you will hear a continuous alarm.  
In the event of a bomb alert the alarm will sound in repeated short bursts.
- (ii) Members, officers and the public should leave the building promptly and in a quiet and orderly fashion using the nearest available escape routes and assemble on the Promenade footway by the War Memorial.

#### **Attendance at Meetings - Local Government (Access to Information) Act 1985**

Overview and Scrutiny meetings are open to the public. A limited amount of public seating is available. You may be asked to leave the meeting if any “exempt” (confidential) business is considered. This will normally be shown on the agenda

#### **Inspection of Papers - Local Government (Access to Information) Act 1985**

If you wish to inspect minutes or reports (other than those which are exempt) relating to any item on this agenda, please contact Democratic Services. The background papers listed in a report may also be inspected. Please notify Democratic Services who will arrange with the report author for papers to be made available to you at a mutually convenient time.

We can also arrange for copies of individual decision records, reports or minutes to be supplied. For an annual subscription papers for all meetings can be provided. Alternatively, all meeting information is published on the Council's Internet website at: [www.cheltenham.gov.uk](http://www.cheltenham.gov.uk). The Democratic Services Manager is Rosalind Reeves telephone 774 937 email address [Rosalind.reeves@cheltenham.gov.uk](mailto:Rosalind.reeves@cheltenham.gov.uk)

**If you have difficulty reading this agenda please let us know and we will do everything we can to meet your requirements.**

**The Democratic Services Manager is Rosalind Reeves telephone 774 937 email [Rosalind.reeves@cheltenham.gov.uk](mailto:Rosalind.reeves@cheltenham.gov.uk)**



**CHELTENHAM BOROUGH COUNCIL**

**Standards Committee**

**DATE: .....**

**DECLARATION OF INTEREST**

**NAME** \_\_\_\_\_

You are asked to complete this form if you intend to declare an interest in connection with any item on this agenda.

Please hand any completed form to the committee administrator at the meeting.

You are reminded that you are still required to declare your interest orally at the commencement of the committee's consideration of the matter.

Agenda item	*Personal interest	*Prejudicial Personal interest	Nature of interest

\* The Council's Code of Members Conduct explains what is a 'Personal Interest' and a 'Prejudicial Interest'. The Code is set out in Part 5A of the Council's Constitution.