



CHELTENHAM
BOROUGH COUNCIL

Committee	Standards Committee
Venue	Sherborne Room Municipal Offices
Date	Friday 11 September 2009
Time	4.00 p.m.

A G E N D A

- 1. Apologies -**
Introduction to Sara Freckleton, Borough Solicitor and Monitoring Officer
- 2. Declarations of Interest**
- 3. Appointment of Independent Members**
To consider and make recommendations concerning the re-appointment of Simon Lainé and John Cripps as Independent Members of the Committee.
- 4. Minutes**
To approve the minutes of the meeting held on 13 March 2009.
- 5. Update on Shared Legal Services**
To update members on this project and the role of the shared Borough Solicitor and Monitoring Officer
(Enclosure 5 – Council report of 29 June)
- 6. Update on Latest Bulletins and Cases and Complaints (not covered in the agenda)**
6A - Bulletin 44
6B - a report from the Policy officer (governance and customer relations)
- 7. Members Reports On Attendances at Council, Committee and Parish Council Meetings and Other Meetings Arising**
- 8. Complaint/investigation arising from the Dunalley School planning decision.**
A report from the Borough Solicitor and Monitoring Officer following an investigation.
(Enclosure 8)
- 9. Training update on code of conduct for members and parish councillors**
Discussion on the need for further training and how this will be taken forward.
- 10. Review of Progress Against Work Plan**
A review of future plans.

CHIEF EXECUTIVE – ANDREW NORTH

(Enclosure 10)

11. Date of Next Meeting

The date of the next ordinary meeting of the Committee is 16 October 2009.

12. Any Other Business

Andrew North
Chief Executive

Contact Officer Rosalind Reeves, Democratic Services Manager
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CHELTENHAM BOROUGH COUNCIL

Public Information – Overview and Scrutiny meetings

Emergency Evacuation Procedure

- (i) In the event of a fire you will hear a continuous alarm.
In the event of a bomb alert the alarm will sound in repeated short bursts.
- (ii) Members, officers and the public should leave the building promptly and in a quiet and orderly fashion using the nearest available escape routes and assemble on the Promenade footway by the War Memorial.

Attendance at Meetings - Local Government (Access to Information) Act 1985

Overview and Scrutiny meetings are open to the public. A limited amount of public seating is available. You may be asked to leave the meeting if any “exempt” (confidential) business is considered. This will normally be shown on the agenda

Inspection of Papers - Local Government (Access to Information) Act 1985

If you wish to inspect minutes or reports (other than those which are exempt) relating to any item on this agenda, please contact Democratic Services. The background papers listed in a report may also be inspected. Please notify Democratic Services who will arrange with the report author for papers to be made available to you at a mutually convenient time.

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Agenda Item **2**

CHELTENHAM BOROUGH COUNCIL

Standards Committee

DATE:

DECLARATION OF INTEREST

NAME _____

You are asked to complete this form if you intend to declare an interest in connection with any item on this agenda.

Please hand any completed form to the committee administrator at the meeting.

You are reminded that you are still required to declare your interest orally at the commencement of the committee's consideration of the matter.

Agenda item	*Personal interest	*Prejudicial Personal interest	Nature of interest

* The Council's Code of Members Conduct explains what is a 'Personal Interest' and a 'Prejudicial Interest'. The Code is set out in Part 5A of the Council's Constitution.