



Notice of a meeting of Standards Committee

Friday, 17 September 2010
2.30 pm

Municipal Offices, Promenade, Cheltenham, GL50 9SA

Membership	
Borough Councillors:	Les Godwin, Rowena Hay and Robin MacDonald
Parish Councillors:	Gloria Coleman, David Iliffe and Paul Ryder
Independent Members:	Duncan Chittenden, John Cripps, Simon Laine, Jon Leamon and David O'Connor

The Council has a substitution process and any substitutions will be announced at the meeting

Agenda

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST** (Pages 1 - 2)
3. **MINUTES** (Pages 3 - 6)
To approve the minutes of the meeting held on the 9 July 2010
4. **MEMBERS REPORTS ON ATTENDANCE AT COUNCIL, COMMITTEE AND PARISH COUNCIL MEETINGS**
5. **UPDATE ON THE LATEST BULLETINS AND COMMUNICATIONS FROM STANDARDS FOR ENGLAND**
6. **PROTOCOL FOR MEMBER/OFFICER RELATIONS** (Pages 7 - 20)
A report of the Borough Solicitor and Monitoring Officer.
7. **REVIEW OF PROGRESS AGAINST WORK PLAN** (Pages 21 - 22)
A review of future plans
8. **LOCAL GOVERNMENT ACT 1972 - EXEMPT INFORMATION**
The Committee is recommended to approve the following resolution:

“That in accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the remaining items of business as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraphs 7C, Part 1, Schedule 12A (as amended) Local Government Act 1972, namely:

Paragraph 7C

Information presented to a Standards Committee, or to a sub-committee of a Standards Committee, set up to consider any matter under regulations 13 or 16 to 20 of the Standards Committee (England) Regulations 2008, or referred under section 58(1)(c) of the Local Government Act 2000

9. EXEMPT MINUTES

(Pages 23 - 24)

To approve the exempt minutes of the meeting on 9 July 2010

10. DATE OF NEXT MEETING

11. ANY OTHER BUSINESS

Contact Officer: Rosalind Reeves, Democratic Services Manager Tel: 01242 774937,

Email: democratic.services@cheltenham.gov.uk

Public Information

Emergency Evacuation Procedure at the Municipal Offices

- (i) In the event of a fire you will hear a continuous alarm.
In the event of a bomb alert the alarm will sound in repeated short bursts.
- (ii) Members, officers and the public should leave the building promptly and in a quiet and orderly fashion using the nearest available escape routes and assemble on the Promenade footway by the War Memorial.

Attendance at Meetings - Local Government (Access to Information) Act 1985

Meetings are open to the public and a limited amount of public seating is available. Copies of the agenda will also be available. You may be asked to leave the meeting if any "exempt" (confidential) business is considered. This will normally be shown on the agenda

Inspection of Papers - Local Government (Access to Information) Act 1985

We can also arrange for copies of individual decision records, reports or minutes to be supplied. If you wish to inspect minutes or reports (other than those which are exempt) relating to any item on this agenda, please contact Democratic Services. The background papers listed in a report may also be inspected. Please notify Democratic Services who will arrange with the report author for papers to be made available to you at a mutually convenient time.

All meeting information is published on the Council's Internet website at:
www.cheltenham.gov.uk.

**If you have difficulty reading this agenda please let us know
and we will do everything we can to meet your requirements.**