



Notice of a meeting of Cabinet

Tuesday, 27 July 2010
6.00 pm

Municipal Offices, The Promenade, Cheltenham, GL50 9SA

Membership	
Councillors:	Bernard Fisher (Cabinet Member Housing and Safety), Colin Hay (Cabinet Member Corporate Services), Steve Jordan (Leader of the Council), Andrew McKinlay (Cabinet Member Sport and Culture), John Morris (Cabinet Member Built Environment), John Webster (Cabinet Member Finance and Community Development) and Roger Whyborn (Cabinet Member Sustainability)

Agenda

SECTION 1 : PROCEDURAL MATTERS

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST** (Pages 1 - 2)
3. **MINUTES OF THE LAST MEETING** (Pages 3 - 8)
Minutes of the meeting held on 22 June 2010.
4. **PUBLIC QUESTIONS AND PETITIONS**

SECTION 2 : THE COUNCIL

There are no matters referred to the Cabinet by the Council on this occasion

SECTION 3 : OVERVIEW AND SCRUTINY COMMITTEES

There are no matters referred to the Cabinet by Scrutiny Committees on this occasion

SECTION 4 : OTHER COMMITTEES

There are no matters referred to the Cabinet by other Committees on this occasion

SECTION 5 : REPORTS FROM CABINET MEMBERS AND/OR OFFICERS

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| 5. PROCUREMENT REVIEW
Cabinet Member Corporate Services | (Pages 9 - 32) |
| 6. CORPORATE DEBT MANAGEMENT POLICY
Cabinet Member Finance and Community Development | (Pages 33 - 42) |
| 7. HATE CRIME FRAMEWORK
Cabinet Member Housing and Safety | (Pages 43 - 68) |
| 8. ASSET MANAGEMENT PLAN
Cabinet Member Built Environment | (Pages 69 - 106) |
| 9. PROPOSED WASTE AND RECYCLING COLLECTION SYSTEMS
Cabinet Member Sustainability | (Pages 107 - 122) |
| 10. REVIEW OF NORTH PLACE AND PORTLAND STREET DEVELOPMENT BRIEF AND CHELTENHAM CIVIC PRIDE URBAN DESIGN FRAMEWORK SPD
Leader of the Council | (Pages 123 - 178) |
| 11. AN APPROACH TO SERVICE ACCESS DELIVERY
Cabinet Member Corporate Services | (Pages 179 - 188) |
| 12. ANNUAL GOVERNANCE STATEMENT-SIGNIFICANT ISSUES ACTION PLAN
Cabinet Member Corporate Services | (Pages 189 - 198) |
| 13. KPMG INTERIM AUDIT REPORT-ACTION PLAN
Cabinet Member Corporate Services | (Pages 199 - 212) |
| 14. MIDWINTER AREA IMPROVEMENT-PROPOSED SALE OF STATUTORY ALLOTMENT LAND
Leader of the Council | (Pages 213 - 224) |
| 15. SOURCING STRATEGY PROGRAMME-POSITION STATUS
Cabinet Member Corporate Services | (Pages 225 - 252) |
| 16. GO-5 SUPPORT CENTRE OF EXCELLENCE AND HOSTING ERP
Cabinet Member Corporate Services | (Pages 253 - 266) |

SECTION 6 : BRIEFING SESSION

- Leader and Cabinet Members

SECTION 7 : DECISIONS OF CABINET MEMBERS AND OFFICERS

Member decisions taken since the last Cabinet meeting

SECTION 8 : ANY OTHER ITEM(S) THAT THE LEADER DETERMINES TO BE URGENT AND REQUIRES A DECISION

SECTION 9 : LOCAL GOVERNMENT ACT 1972-EXEMPT BUSINESS

******PLEASE NOTE THIS CLAUSE WILL NEED TO BE RESOLVED SHOULD EXEMPT BUSINESS BE DISCUSSED RELATING TO AGENDA ITEMS 14 AND 16**

The Cabinet is recommended to approve the following resolution:

“That in accordance with Section 100 A(4) of the Local Government Act 1972 the public be excluded from the meeting for the remaining item of business as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraph 3 of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 namely:

Paragraph 3:
Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Contact Officer: Democratic Services, 01242 774937
Email: democratic.services@cheltenham.gov.uk

Public Information

Emergency Evacuation Procedure at the Municipal Offices

- (i) In the event of a fire you will hear a continuous alarm.
In the event of a bomb alert the alarm will sound in repeated short bursts.
- (ii) Members, officers and the public should leave the building promptly and in a quiet and orderly fashion using the nearest available escape routes and assemble on the Promenade footway by the War Memorial.

Attendance at Meetings - Local Government (Access to Information) Act 1985

Meetings are open to the public and a limited amount of public seating is available. Copies of the agenda will also be available. You may be asked to leave the meeting if any "exempt" (confidential) business is considered. This will normally be shown on the agenda

Inspection of Papers - Local Government (Access to Information) Act 1985

We can also arrange for copies of individual decision records, reports or minutes to be supplied. If you wish to inspect minutes or reports (other than those which are exempt) relating to any item on this agenda, please contact Democratic Services. The background papers listed in a report may also be inspected. Please notify Democratic Services who will arrange with the report author for papers to be made available to you at a mutually convenient time.

All meeting information is published on the Council's Internet website at:
www.cheltenham.gov.uk.

**If you have difficulty reading this agenda please let us know
and we will do everything we can to meet your requirements.**