

## Cheltenham Borough Council

### Cabinet – 22 June 2010

### Food Safety Delivery Plan

### Report of Cabinet Member Housing & Safety

#### 1. Executive Summary and recommendation

##### 1.1 The issue

1.1.1 The Food Standards Act 1999 requires the Council to produce a Food Service Plan

1.1.2 The Food Service Delivery Plan is the Council's expression of commitment to the delivery of an improving cost effective and efficient regulatory food service.

1.2 I therefore recommend that Cabinet approve the attached service plan for 2010/2011.

##### 1.3 Summary of implications

1.3.1 Financial It is anticipated that the plan will be delivered within existing staff resources.

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1.3.2 Legal It is a statutory requirement to produce this plan on an annual basis.

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##### 1.4 Implications on corporate and community plan priorities

1.4.1 The Food Safety Delivery Plan links to the corporate and community plan priorities in the promotion of safe, strong and healthy communities.

##### 1.5 Statement on Risk

1.5.1 The capacity issues experienced in recent years have now been satisfactorily addressed with all food safety posts having been successfully filled.

1.5.2 Reactive services will given their inherent nature always contain the potential for an element of risk. An unplanned event (e.g. a food poisoning outbreak) will require the diversion of resources away from scheduled plans. However, this is and will remain the essence of the service we deliver and will be tolerated and monitored throughout the plan with priority given to the appropriate control of high risk issues.

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## 2. Introduction

- 2.1 This food service plan is an annual plan giving details of how Cheltenham is going to execute its statutory food safety functions
- 2.2 It is a detailed operational plan falling within the Public Protection service delivery of the Operations Directorate

## 3. Background

- 3.1 The White Paper “The Food Standards Agency – A Force for Change” identified the Food Standards Agency as having a key role overseeing local authority enforcement activities. This plan is required by the Food Standards Agency (FSA) as part of their monitoring and auditing systems.
- 3.2 Service plans are seen to be an important part of the process to ensure national priorities and standards are addressed and delivered locally. Service plans also:
- ⌘ focus debate on key delivery issues;
  - ⌘ provide an essential link with financial planning;
  - ⌘ set objectives for the future, and identify major issues that cross service boundaries; and
  - ⌘ provide a means of managing performance and making performance comparisons.
- 3.3 The plan follows a standard format provided by the FSA and is required to be submitted to Members for approval

## 4. Consultation

- 4.1 A copy of the plan is made available on the Council website

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<b>Background Papers</b>	Food Service Delivery Plan 2010/2011
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