

Cheltenham Borough Council

Cabinet – 22 June 2010

Health & Safety Delivery Plan

Report of Cabinet Member Housing & Safety

1. Executive Summary and recommendation

1.1 The issue

1.1.1 The Health & Safety at Work etc Act 1974 requires the Council to produce a Health & Safety Service Delivery Plan.

1.1.2 The Health & Safety Service Delivery Plan is the Council's expression of commitment to the delivery of an improving cost effective and efficient regulatory service.

1.2 I therefore recommend that Cabinet approve the attached service plan for 2010/2011.

1.3 Summary of implications

1.3.1 Financial It is anticipated that the plan will be delivered within existing resources

Contact officer: Sarah Didcote
E-mail: sarah.didcote@cheltenham.gov.uk
Tel no: 01242 262125

1.3.2 Legal It is a statutory requirement to produce this plan on an annual basis.

Contact officer: Sarah Farooqi
E-mail: sarah.farooqi@teWKesbury.gov.uk
Tel no: 01684 272693

1.4 Implications on corporate and community plan priorities

1.4.1 The Health & Safety Service Plan links to corporate and community plan priorities in the promotion of safer, stronger and healthier communities.

1.5 Statement on Risk

1.5.1 Reactive regulatory services will given their inherent nature always contain the potential for an element of risk. An unplanned event (e.g. a serious injury or fatality) will require the diversion of resources away from scheduled plans. However, this is and will remain the essence of the service we deliver and will be tolerated and monitored throughout the plan with priority given to the appropriate control of high risk issues.

2. Introduction

- 2.1 This service plan is an annual plan detailing how Cheltenham is going to undertake its statutory health & safety regulatory functions.
- 2.2 It is a detailed operational plan falling within the Safer Communities service delivery of Community Services Division.

3. Background

- 3.1 Section 18 of the Health and Safety at Work etc Act 1974 (HSWA) puts a duty on Local Authorities (LAs) to make adequate arrangements for enforcement.
- 3.2 The Section 18 Standard sets out the broader requirements for Enforcing Authorities (EAs) when complying with this duty.
- 3.3 Full compliance with this standard is mandatory for all EAs from 31 March 2011.
- 3.4 Service plans are seen to be an important part of the process to ensure national priorities and standards are addressed and delivered locally. Service plans also:
- ⌘ focus debate on key delivery issues;
 - ⌘ provide an essential link with financial planning;
 - ⌘ set objectives for the future, and identify major issues that cross service boundaries; and
 - ⌘ provide a means of managing performance and making performance comparisons.
- 3.5 The plan is required to be submitted to Members for approval.

4. Consultation

- 4.1 County and regional initiatives and priorities are discussed with HSE and other LAs in the South West region
- 4.2 A copy of the plan is available on the Council website.

Background Papers	Health & Safety Service Delivery Plan 2010/2011
Report Author	Yvonne Hope, Food + Occupational Safety Manager, 01242 264226, yvonne.hope@cheltenham.gov.uk
Accountability	Cllr Bernard Fisher
Scrutiny Function	Social & Community