



**CHELTENHAM**  
BOROUGH COUNCIL

**Social and Community Overview and Scrutiny Committee**

A meeting of the above will take place on Monday 20<sup>th</sup> October 2003 in the Pittville Room at the Municipal Offices starting at 6.00 p.m.

**AGENDA**

6.00 p.m.	1	Apologies	
	2	Declarations of Interest including any whipping arrangements	Enclosure 2
	3	Minutes of the meeting held on 11 <sup>th</sup> September 2003	Enclosure 3
	4	Public Questions and Petitions (if any)	
	5	Matters referred to Committee A. By Council B. By Cabinet C. By Area Committee	None None None
6.05 p.m	6	Sport and Leisure Management Contract	Sonia Phillips Enclosure 6
6.25 p.m	7	Holiday activities for young people – <b>report to follow</b>	Sonia Phillips
6.45 p.m	8	Housing Management Improvement Plan	Paul Davies Enclosure 8
7.00 p.m	9	Best Value Review of Elections and Citizenship – Project Brief	Nick Hatton Enclosure 9
7.10 p.m	10	2004/05 Social and Community Budget  It is suggested that the Committee divides into three working groups to review the budgets of the three Social and Community portfolios: Public Protection, Health and Wellbeing and Community Services. Each working group will be supported by the relevant Assistant	Chris Huckle Enclosure 10

8.10 p.m		<p>Director and an accountant.</p> <p>Stage 1</p> <p>The Committee will specify the terms of reference for the pre-determined groups. If appropriate, chairmen/spokespersons may also be agreed.</p> <p><i>The Committee will then be suspended to allow the working groups to meet. Members and officers will move to adjoining rooms and reconvene in the Pittville Room after about one hour. <b>The press and public will not be invited to the working groups</b></i></p> <p>Stage 2</p> <p>If not already appointed, the Member/officer working groups will appoint chairmen/spokepersons. The groups will consider their respective subject areas and the chairman/spokesperson will note any conclusions and recommendations.</p> <p><i>The Committee will then re-convene (press and public welcome)</i></p> <p>Stage 3</p> <p>Each working group will report back to the Committee on their findings and recommendations through their chairman/spokesperson. The Committee will then consider those findings/recommendations and accept or amend them as it sees fit.</p>	
	11	Date of next meeting	Thursday 27 <sup>th</sup> November
8.45 p.m (approx)	12	Meeting closure	

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