

APPENDIX E: ICT Strategy Risk Register

The risk			Original risk score (impact x likelihood)					Managing risk					Risk score once action is complete (impact x likelihood)			
Risk ref.	Risk description	Risk owner	Date raised	I	L	Score	Control	Action	Deadline	Responsible officer	Action status	Notes	Month	I	L	Score
Objective: Corporate																
1.01	If CBC continues to occupy the municipal offices then the cost of improving current ICT infrastructure would increase and some elements of the strategy could not be delivered	GL	14/01/2010	4	4	16	Accept	continue to support the delivery of the accommodation strategy		JT						0
1.02	If the ICT strategy is not approved then ICT will be unable to support the delivery of the council key aims and objectives	JT	14/01/2010	4	2	8	Accept	ensure key stakeholders understand the need to accept and support the implementation of the strategy		JT/RMcK						0
1.03	If the budget to deliver the ICT strategy is insufficient then key elements of the strategy will not be delivered	JT	14/01/2010	3	4	12	Reduce	improved budget planning processes		RMcK/MS						
1.04	If the ICT resource to deliver the ICT strategy is insufficient then key elements of the strategy will not be delivered	JT	14/01/2010	3	4	12	Reduce	work planning, restructure the current teams to provide a more efficient service								
1.05	If the ICT staff are unable to keep their skills up to date then key elements of the strategy will not be delivered	JT	18/01/2010	3	3	9	Reduce	Ensuring staff receive appropriate and timely training		PW/RMcK/KD						
1.06	If the organisation is unable to prioritise the ICT business plan then key elements of the strategy may not be delivered on time or to budget	JT	18/01/2010	3	4	12	Reduce	Ensuring the ICT governance arrangements agree clear prioritised plan of work		JT						

1.07	If identified suppliers are unable to meet the organisations timescales then key elements of the strategy may not be delivered on time or to budget	PW/RMcK/KD	18/01/2010	3	2	6	Reduce	Ensuring that suppliers are included in the planning process at the earliest opportunity	PW/RMcK/KD								
1.08	If the organisation proceeds with the commissioning of council services this will have a considerable impact on the delivery of this strategy	AN	18/01/2010	4	5	20	Reduce	Ensuring the organisation understands the impact commissioning will have on delivery of the strategy	JT								
1.09	If the sourcing strategy project does not provide clear deliverables and timescales then key elements of the strategy may not be delivered on time or to budget	JT	18/01/2010	3	2	6	Accept	continue to support the delivery of the sourcing strategy projects									0
1.10	If the organisations business continuity planning is not clear then key elements of the strategy may not be delivered on time or to budget	JT	18/01/2010	2	2	4	Accept	Continue to support and contribute to the organisations business continuity planning	JT								
1.11	If the ICT disaster recovery plan fails then the council will be unable to provide business critical and day to day services to the public	PW	18/01/2010	4	2	8	Accept	Continue to ensure the disaster recovery plans are robust and are tested regularly	PW								

Risk description:

If...Then...Brief description.
Be SMART. Risk to the delivery of an objective.

risk score:

Impact: 1-4
Likelihood: 1-6
Please refer to scorecards

Control:

Reduce
Accept
Transfer to 3rd party
Close

Action status:

On or above target (green)
Action required (amber)
Below target (red)
Complete
Deferred
Cancelled
Pending (not due to start yet)

risk score:

Impact: 1-4
Likelihood: 1-6
Please refer to scorecards