

Final review of the Council's conditional offers of grant

Proposed timetable for the final reviews and reporting to the Social and Community O+S Committee and to Cabinet

Activity	Proposed timeframe	09.07.2007	16.07.2007	23.07.2007	06.08.2007	13.08.2007	20.08.2007	27.08.2007	03.09.2007	10.09.2007	17.09.2007	24.09.2007	01.10.2007	08.10.2007	15.10.2007	22.10.2007	29.10.2007	05.11.2007	12.11.2007	19.11.2007	26.11.2007	03.12.2007	10.12.2007	17.12.2007	24.12.2007	31.12.2007	07.01.2008	14.01.2008	21.01.2008	28.01.2008	04.02.2008	11.02.2008	18.02.2008	25.02.2008	03.03.2008	10.03.2008	17.03.2008	24.03.2008	31.03.2008					
O+S Committee report to 9 July meeting on proposed format for final review of COGs	09.07.2007	■																																										
Agree membership of the O+S COG review group	9.7 - 03.08.2007		■	■																																								
Agree dates for COG review meetings between 3rd and 12th September	9.7 - 03.08.2007		■	■																																								
Issue letters to groups confirming review date + requesting performance information	06.08.2007				■	■	■																																					
Performance management information to be returned by all groups (Last date to submit)	24.08.2007				■	■	■	■																																				
Issue performance information and supporting documents to COG review group	27.08.2007							■																																				
Review meeting with HWNP	3 - 12.09.2007																																											
Review meeting with WLPNP	3 - 12.09.2007																																											
Review meeting with Cheltenham VCA	3 - 12.09.2007																																											
Review meeting with Cheltenham Regeneration Partnership	3 - 12.09.2007																																											
Review meeting with Care + Repair Cheltenham	3 - 12.09.2007																																											
Review meeting with Cheltenham Tenants Federation	3 - 12.09.2007																																											
Review meeting with the Everyman Theatre	3 - 12.09.2007																																											
Final meeting of COG review group to agree recommendations and report findings	3 - 12.09.2007																																											
Draft O+S Committee report and COG review group findings (allow two weeks)	17 - 28.09.2007																																											
Final draft of O+S Committee report to be sent to RK	02.10.2007																																											
Sign-off O+S Committee report by CH/RK	04.10.2007																																											
O+S Committee receives report from the COG review group	15.10.2007																																											
Draft Cabinet report (allow two weeks)	08 - 19.10.2007																																											
Draft report to be approved by Group Director and Cabinet member	22.10.2007																																											
Report to be sent to BOD and CEX	25.10.2007																																											
Sign-off of Cabinet report by BOD	30.10.2007																																											
Cabinet receives report from O+S Committee / COG review group	20.11.2007																																											
Possible call-in of the Cabinet report by the O+S Committee (5 day call-in period)	21 - 27.11.2007																																											
Next steps (prior to 31 March 2008)																																												
Issue funding at risk letters to existing groups																																												
Issue possible termination letters to existing groups (3 months notice period required by Compact)																																												
Tendering / Consultation period (Minimum of a 12 week consultation period)																																												
Confirm total value of the new funding arrangements to groups agreed to be funded from 1 April 2008																																												
Issue final copies of new Contracts / Commissioning agreements for formal signing (allow 10 working days)																																												
NEW FUNDING ARRANGEMENTS START	01.04.2008																																											

Key milestones

O+S Committee to agree membership of review group and proposed review timetable	09 July 2007
O+S Committee review group to undertake reviews	3 to 12 September 2007
Conditional offer of grant review report to be presented to the O+S Committee	15 October 2007
Conditional offer of grant review report to be presented to Cabinet	20 November 2007
New funding arrangements start	01 April 2008