

**Cheltenham Borough Council**

**Social and Community Overview & Scrutiny Committee -  
11th April 2005**

**Committee work plan for 2005-06**

**Report of the Chair of Social and Community Overview  
and Scrutiny Committee**

**1. Executive Summary and recommendation**

**1.1 The committee needs to agree a work plan for the coming year. That should be based upon the council's agreed business plan, which was updated and approved by council on 21<sup>st</sup> March.**

**1.2 I therefore recommend that members consider the action plan which arises from the updated business plan and identify work tasks for this committee to undertake during the forthcoming year.**

**1.3 Summary of implications**

**1.3.1 Financial** No additional budget is available to fund the committee's work programme, so it is essential to identify projects which can be accommodated within existing resources.

**1.3.2 Legal** None arising from this report.

**1.3.3 Human Resources** The comments about financial resources in 1.3.1 apply equally to human resources.

**1.3.4 Equal opportunities, social justice and anti-poverty** Much of the work of this committee lies at the heart of the social justice agenda.

**1.3.5 Environmental** None arising from this report.

**1.4 Links to Business Plan and Corporate Objectives**

**1.4.1** It is vital that Overview and Scrutiny Committees' work plans are linked to the council's business plan and help to deliver the corporate objectives

**1.5 Statement on Risk**

**1.5.1** There is no direct impact on the corporate risk register.

---

## 2. Introduction

- 2.1 The council updated its corporate business plan on 21<sup>st</sup> March in a document entitled “Our plans 2005/06” and a copy is attached for co-optees. Would all elected members please refer to their council papers from the meeting held on 21<sup>st</sup> March.
- 2.2 “Our plans 2005/06” includes a revised action plan broken down into the seven key priorities. The document, therefore, provides a route map to deliver the corporate objectives in 2005/06. The Overview and Scrutiny Committees have a role to play in helping the council to deliver its objectives, and the business plan provides a timely and comprehensive framework within which to establish a work plan for this committee for the next twelve months.

## 3. Background

- 3.1 There is a total of eight ordinary meetings scheduled for this committee after the current meeting on 11<sup>th</sup> April, and before the council elections in May 2006, as set out below:-

9<sup>th</sup> June, 2005  
11<sup>th</sup> July, 2005  
12<sup>th</sup> September, 2005  
17<sup>th</sup> October, 2005  
1<sup>st</sup> December, 2005  
11<sup>th</sup> January, 2006  
20<sup>th</sup> February, 2006  
3<sup>rd</sup> April, 2006

A special joint meeting with Environment Overview and Scrutiny Committee is set down for 16<sup>th</sup> May, 2005.

- 3.2 It is, therefore, possible for members to identify one or two items from the business plan for each of the eight meetings, recognising always the need to keep time free in the October-January period for budget-related work, and the need to keep some flexibility to deal with other issues which may arise during the course of the year.
- 3.3 It would be helpful if all members could give some thought to these suggestions before the meeting on 11<sup>th</sup> April, so that we can use that meeting to discuss members’ ideas and ask officers to bring back a fully detailed work plan for the committee at the next meeting on 9<sup>th</sup> June.

---

### Background Papers

“Our Plans 2005/06” approved by council on 21<sup>st</sup> March, 2005

### Contact Officer

Councillor Barbara Driver, Chair of Social and Community Overview and Scrutiny Committee, Tel. 01242 243862.

E-mail: [cllr.barbara.driver@cheltenham.gov.uk](mailto:cllr.barbara.driver@cheltenham.gov.uk)

Chris Huckle, Acting Managing Director, Tel: 01242 264201. E-mail: [Chris.Huckle@cheltenham.gov.uk](mailto:Chris.Huckle@cheltenham.gov.uk)

