## Appendix B

**Standard Reporting Template - Voluntary Sector Review** 

Name of organisation	,
Date of appraisal review	
No. of employees (F/T and P/T and volunteers)	<ul><li>F/T staff</li><li>P/T staff</li><li>Volunteers</li></ul>
Main functions	
Income (total amount and sources)	
Grant from CBC	
Financial leverage	
Conditional offer of grant (demands)	
Key performance indicators	
Previous performance indicators	
Comments and key issues	