

Cheltenham Borough Council
Social & Community Overview & Scrutiny Committee
5th July, 2004
Social & Community Overview & Scrutiny Work Programme
2004 - 2006
Report of the Group Director (Social & Community)

1. Summary and recommendation

This report draws out the implications of the Council Work Programme report presented to full Council on 1st December, 2003, as it relates to the Social and Community Overview & Scrutiny Committee up to 2004-2006.

- 1.1 I therefore recommend that Members note the work programme for Overview and Scrutiny Committee in accordance with Appendix 1 attached to this report.**

2. The Work Programme

- 2.1 Following the away day held on 13 October, a council work plan was prepared which was considered by Council on 1st December 2003. The plan summarises the key work areas for the council over the next three years and demonstrates how the council will deliver its seven priorities. Each of the Overview & Scrutiny Committee actions were identified in the plan, and the work that needs to be undertaken to deliver that action has been identified, along with the timescale, who will be responsible for the work and who will provide the advice.
- 2.2 The work plan reflects the legitimate role that overview and scrutiny committees can play in the development of policies and strategies whilst recognising the clear responsibility and accountability of the cabinet in the decision-making process. It is also recognised that the work plan will need to be sufficiently flexible to accommodate any new and unforeseen issues which arise, but by having a clearly defined programme it will allow the Overview & Scrutiny Committee and officers to consider their priorities and allocate their resources accordingly.
- 2.3 For ease of reference **Appendix 1** outlines the proposed Work Programme for this Committee.

3. Implications

- 3.1 **Financial** Financial issues will be addressed through individual work areas on the work programme
- 3.2 **Legal** The work programme will help to inform the forward plan which the Leader has a statutory obligation to publish on a monthly basis

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| 3.3 | Personnel | The work programme will help officers to plan workloads |
| 3.4 | Equal opportunities, social justice and anti-poverty | Specific equal opportunity issues will be addressed through individual work areas on the work programme |
| 3.5 | Environmental | Environmental issues will be addressed through individual work areas on the work programme |

Background papers**Contact officer**

Chris Huckle, Group Director Social and Community
Tel: 01242 264201
Email: dir.soc.com@cheltenham.gov.uk

Accountability

Council

Scrutiny Function

Social and Community Overview & Scrutiny Committee