

Progress since November 2002 Inspection

December 2002	<ul style="list-style-type: none">• Section 27 Application to Secretary of State, including Cabinet, Scrutiny Committee and Council approvals.• Work on disaggregation of ALMO• TUPE process.
January 2003	<ul style="list-style-type: none">• Disaggregation and CBH day one issues.• TUPE process.• Recruitment of Independent Board Members.
February 2003	<ul style="list-style-type: none">• Disaggregation and day one issues.• TUPE process.• Board training and preparation for handover.• Work on new Improvement Plan.
March 2003	<ul style="list-style-type: none">• Day one and launch preparation.• Management team confirmed.• First full Board meeting, adoption of Company constitution, regulations and delegations, and employment policies.• Final Council resolution and risk assessment.• CBH IT strategy developed
April 2003	<ul style="list-style-type: none">• Launch and staff transfer• Union recognition agreement and JCC procedure signed.• PAYE, CORGI and vehicle operators registrations.• Bank Account established.• Property and Investment section formed• Improvement planning adopted by Board and working group established.• Review of Neighbourhood monitoring panels.• Launch new approach to Improvement Plan & performance monitoring with all staff in workshops.
May 2003	<ul style="list-style-type: none">• Consultation on depot (wages and stores)• SLA's with CBC• Review of tenants forum with the Federation and ITA• Managers and supervisors roles and responsibilities• Improvement plan approved by Board.• Investment and Procurement review started with Board• Insurance policies finalised• Construction Industry, Corporation and VAT registrations.
June 2003	<ul style="list-style-type: none">• CBH operational polices and procedures revised.• Procurement and standing orders reviewed by CBH• Launch of new Neighbourhood Monitoring Panels• Process for liaison with CBC reviewed.• Board Committee Structure examined
July 2003	<ul style="list-style-type: none">• CBH risk management register• Procurement and standing order adapted by CBC.• Consultation on wages and stores• New Tenant Forum structure agreed.

	<ul style="list-style-type: none">• Board review of Best Value guidance
August 2003	<ul style="list-style-type: none">• Grounds Maintenance and cleaning services reviewed.• Interim restructure of Area Services Management• Establishment of Business Support and Finance sections.• Tenant and Board Consultation on service standards.
September 2003	<ul style="list-style-type: none">• Agreement on new wages structure for depot.• Board committee structure implemented.• Internal Audit review of set up of CBH.• Employment policies consolidated.
October 2003 (Planned)	<ul style="list-style-type: none">• Performance and finance review with Board and committees.• Procurement working group reports and tenant contractor selection panels implemented.• Board away day for SWOT analysis.• Appointment process for External Auditor
November 2003 (Planned)	<ul style="list-style-type: none">• Inspection• Delivery Plan and budgets review.